



# Finance Committee Meeting Minutes

Lee County, Illinois

Jun 15, 2023 at 9:00 AM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E Second St, Dixon, IL 61021

## I. Call to Order

Meeting was called to order at 11:00 a.m., by Vice Chair Mike Book.

## II. Committee Member Roll Call: Chair Jim Schielein, Vice Chair Mike Book, Tom Kitson, Lirim Mimini, Tim Bivins, Nancy Naylor

Jim Schielein was absent. Mike Book, Tom Kitson, Lirim Mimini, Tim Bivins, and Nancy Naylor were all present in person.

Also present: Bob Olson (County Board Chair), Dean Freil and Mike Koppien (Board Members), Charley Boonstra (State's Attorney), Dee Duffy (Zoning Administrator), Alice Henkel (Renewable Energy Coordinator), Amy Johnson (Circuit Clerk), Sara Leisner (ARPA Grant Coordinator), Nancy Petersen (County Clerk and Recorder), Paul Rudolphi (Treasurer), Staci Stewart (Director of Probation and Court Services), Jonathan Henrikson (IT Technician), and Becky Brenner (Board Secretary) were all present in person.

## III. Public Visitors

Courtney Kennedy (local council for Eldena Solar LLC) and Amber Miller (Eldena Solar LLC) attended the meeting to walk the committee through the Eldena Solar Request for an Extension for Special Use Permit that was issued on September 17, 2020. Courtney updated the committee on the progress that has already been made on the project and explained that continued progress has been substantially hindered by delays on the part of ComEd and PJM regarding required facility studies. She also cited continued employment issues and supply chain shortages due to COVID 19. A three-year extension was requested.

Caitlyn Culbertson (Representative of Amboy IL Solar 1 LLC) attended the meeting via Zoom video conferencing to refute statements and claims made by an individual that was allowed to speak at the May 25, 2023, County Board Meeting regarding a pending special use permit for the Amboy IL Solar 1 LLC solar energy system project. She explained that the statements and claims were made outside of the ZBA hearing process and according to Caitlyn included inaccuracies and misstatements. Caitlyn referenced the information presented to the ZBA during the hearing and cited the misrepresentations made by the individual. She asked that the information presented by the individual during the May Board Meeting not be considered by the Board when voting on the application during the June 22, County Board Meeting.

Alice Henkel spoke following the presentation by Caitlyn Culbertson with follow up clarification on the statements and claims made by the individual during the May 25,

2023, County Board Meeting. She also walked the committee through other petitions coming from the Zoning Board of Appeals to the County Board Meeting.

Items brought forth during the attendance portion of the meeting:

Staci Stewart reported the following information:

- She reminded the committee that the Probation Department would be scheduling Union Negotiations later this year. The Probation Department staff negotiates with the Chief Judge and all the salaries (with the exception of one reimbursed at a flat amount of \$12,000), are reimbursed by the state.
- She also reported that the County should start receiving reimbursement from the State of Illinois to offset this FY budget expenses. She explained that the State of IL would not reimburse the County for salaries in her office until the annual plan submitted by the County was approved by the Administrative Office. The plan has now been approved.
- The Dependent Children's Fund has officially been depleted. The fund is used to detain minors when arrested in the community and moved to a contracted detention facility. The per diem per day to house the minor is \$175. Probation budgeted \$27,000 for FY 2023, but because of the increase of minors being detained, additional funding for the line item will be required.

IV. Approval of the Minutes from the Previous Meeting - (May 18, 2023)

Minutes from the May 18, 2023, Finance Committee Meeting were approved as presented without modification.

V. Treasurer's Monthly Financial Report

The Treasurer's monthly financial report was covered under the Treasurer's quarterly report on the agenda.

VI. Treasurer's Quarterly Financial Report – Presented every December, March, June, September

Paul Rudolphi provided the committee with the quarterly financial reports through the OnBoard platform. He reported that County revenues are weakening compared to the previous year.

**Motion** to approve the Treasurer's Quarterly Financial Report. **Moved** by Nancy Naylor. **Second** by Tom Kitson. **Motion** passed unanimously by voice vote.

VII. Insurance Committee and GREDCO Reports

There was no report from the Insurance Committee or GREDCO.

VIII. ARPA

A. Request to Reallocate Funding

Sara Leisner explained that there were ARPA projects approved based on quotes and estimates. Some of these projects were, however, completed without using all the funding. The ARPA request to reallocate funding is a cleanup of the remaining funds for these projects that would be reallocated back to ARPA Capital to be used for future requests/expenditures.

**Motion** to reallocate \$63,888.32 of ARPA project funds back to ARPA Capital. **Moved** by Tim Bivins. **Second** by Nancy Naylor. **Motion** passed unanimously by voice vote.

IX. Approval of Monthly Joseph E. Meyer Resolution:

There were no monthly resolutions.

X. Unfinished Business

There were no items under Unfinished Business.

XI. New Business

A. Request to Increase Juror Mileage Reimbursement

Amy Johnson requested that the committee increase the current juror mileage rate of \$.35 per mile to the IRS approved rate of \$.655 per mile.

**Motion** to move the Request to Increase Juror Mileage Reimbursement from \$.35 per mile to \$.655 per mile for FY2023, to the Executive Committee for inclusion on the June County Board agenda. **Moved** by Tom Kitson. **Second** by Nancy Naylor. **Motion** passed unanimously by voice vote.

XII. Executive Session:

There was no request for an Executive Session.

XIII. Adjournment

**Motion** to adjourn at 9:33 a.m. **Moved** by Lirim Mimini. **Second** by Tim Bivins. **Motion** passed unanimously by voice vote.

The next Finance Committee Meeting is scheduled for  
9:00 a.m., on Thursday, July 13, 2023

Respectfully submitted by:  
Becky Brenner - Board Secretary